The flowchart below describes the decision procedure for handling incident reports. It assumes that the victim is a student. All cases other than those described in the first two boxes will be handled with utmost confidentiality. We will never disclose your identity to a third party without your permission to do so.

We call Security and take the report at a later time. In cases of sexual assault, we will call the on-call contact for the Sexual Misconduct Officer.

Is the victim in immediate danger of physical harm?

Has a felony (such as physical or sexual assault) been committed?

Would the victim like to meet with the Team to discuss all options, or is the report for information purposes only?

After discussing the incident with the Team, does the victim want action taken or is the report for information purposes only?

Options for judicial proceedings are presented. These include taking the case to either internal or external authorities.

Options for non-judicial interventions are discussed and implemented.

We will follow up with the person who reported the incident.

Last revised August 2012